

# Special Honors Contract (HNR 190x) Proposal Form



**UC DAVIS**

University Honors Program

Office of Undergraduate Education

Quarter: \_\_\_\_\_

Year: \_\_\_\_\_

The Special Honors Contract is for students either pursuing their first contract to complete the year three curriculum or students requesting an exemption to complete a second contract due to extenuating circumstances. The student identifies an independent research project that they will pursue under faculty mentorship, which is to be completed through a small-scale literature review centered on a potential fourth-year Signature Work thesis or project. The goal is to familiarize yourself with the discipline/specific area of inquiry and develop your working relationship with a potential Signature Work faculty sponsor.

**Step 1:** Type and complete in full, the proposal (below) and email the digitally signed document to [UHPproposals@ucdavis.edu](mailto:UHPproposals@ucdavis.edu). Note, the document needs to be reviewed, approved and signed by your faculty mentor.

**Proposal Deadlines:** Winter quarter 2021, the last day of Fall quarter instruction (December 11th); Spring quarter 2021, the last day of Winter quarter instruction (March 12th). Once approved, the UHP Program Coordinator will issue a CRN that will allow you to enroll in the course (HNR 190x).

**Step 2:** By the last day of instruction in the quarter that you enroll in the special honors contract (Winter 2021 enrollment - March 12 and Spring 2021 enrollment - June 3), you will have: (1) spent a minimum of 30-hours on your project and (2) submitted a 8-10 page literature review to your Canvas site under Year 3 Course. Your faculty sponsor will be responsible for grading the assignment and assigning a final grade.

Honors Contract Proposal Type: \_\_\_\_\_ UHP Program Year: \_\_\_\_\_

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Middle Initial

\_\_\_\_\_  
Student ID Number

\_\_\_\_\_  
UC Davis Email Address

@ucdavis.edu

\_\_\_\_\_  
Phone Number

1. Provide a brief proposal title for your literature review:

A. Proposal Title:

B. Describe your project (100 words or less):

2. What are the educational objectives and learning outcomes – knowledge, skills, and abilities?  
(100 words or less)

3. How does your research potentially benefit others (e.g. community, research)?  
(100 words or less)

4. Develop a project resource, component, or activity (e.g. research, rough draft) timeline:

Week 1:	Week 2:
Week 3:	Week 4:
Week 5:	Week 6:
Week 7:	Week 8:
Week 9:	Week 10:

5. List the mentor meetings you have established (bi-weekly are encouraged; a minimum of three are required):

	Date	Time	Purpose
Meeting 1:			
Meeting 2:			
Meeting 3:			
Meeting 4:			
Meeting 5:			

6. Describe your end product (please indicate the estimated number of pages and total number of sources that will be referenced in your literature review).  
(100 words or less.)

7. Provide us your final product submission date:

8. Student's Signature – **Required**

I understand I must complete the Honors Contract survey, sent to me by UHP, before the last day of the quarter, to have the contract recorded as my Year 3 Project or Year 1-2 Course. By my signature below, I hereby certify that I have read the **Honors Contract Student Information Sheet** and understand the procedure for establishing an Honors Contract. I understand the deadline required based on my quarter of enrollment.

\_\_\_\_\_

Date

\_\_\_\_\_

Student's Signature

9. Instructor's Signature – **Required**

By my signature below, I hereby agree to sponsor this proposal and uphold the standards and guidelines set forth on the **Honors Contract Faculty Information Sheet**, which was provided to me by the student.

\_\_\_\_\_

Instructor Name (TAs are not eligible)

\_\_\_\_\_

Department

\_\_\_\_\_ @ucdavis.edu

Email

\_\_\_\_\_

Phone Number

\_\_\_\_\_

Date

\_\_\_\_\_

Instructor's Signature