



INSTRUCTIONS

This proposal should contain specific information about the thesis you will pursue. This proposal must be completed in consultation with the faculty sponsor.

Type each answer, print it, get the faculty member's signature, sign it, scan the form and then email the signed copy to UHPproposals@ucdavis.edu by 5:00pm on the 10th day of instruction for Fall submissions; the last day of Fall Instruction for Winter Quarter submissions.

STUDENT DETAILS

Last Name	First Name	Student ID
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_____@ucdavis.edu _____

UC Davis Email Address	Phone Number
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Current UC GPA: _____ Expected graduation: _____ UHP Year: _____

Started UHP as a: _____ Quarters completing the UHP Project: _____

FACULTY DETAILS

Faculty Sponsor Last Name	First Name
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_____@ucdavis.edu _____

UC Davis Email Address	Phone Number
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Academic Department	Faculty Title
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PROPOSAL DETAILS

Thesis Title (may be a working title):

Complete this sentence: *The purpose of the study is*

Describe your thesis goals:

Describe how you will conduct your thesis research (include hypothesis, methodology and at least one citation/resource):

Does this research require Institutional Review Board/Human Subjects approval?

If Yes, please scan the approval form and include it as an attachment with this proposal.

Does this research require approvals for vertebrate animal use and/or chemical safety training?

If Yes, please scan the approval form and include it as an attachment with this proposal.

How frequently will you meet with your faculty sponsor?

What are the expectations for the faculty sponsor meetings?

List your thesis goals and due dates for the first quarter:

Goal	Date	Goal	Date

List your thesis goals and due dates for the second quarter:

Goal	Date	Goal	Date

What are the expectations for the written thesis document (e.g. number of chapters, minimum number of citations, approximate length, etc.):

Briefly describe how this thesis contributes to your future goals:

I intend to present my thesis at (all students must present their Signature Work before the last day of instruction of Spring term):

My thesis is due: _____

STUDENT AGREEMENT

I In order to have a successful signature work experience, I have read the guidelines set forth in the *University Honors Program Signature Work Guidebook* and understand: (initial each statement at the end of the statement)

- I am responsible for contacting my faculty sponsor and initiate regular meetings with this person. _____
- I am responsible for meeting the thesis proposal due date. _____
- My faculty sponsor, and the sponsor's academic unit, may set their own standards for methodology, thesis length and content, and I am required to adhere to the standards. _____

- Any changes to the scope of the thesis, the faculty sponsor, or date of completion, must be discussed with the faculty sponsor and the University Honors Program Assistant Director and receive approval. _____
- I am responsible for meeting the thesis completion and submission due date – the last day of the academic year in which the thesis is taking place, or be approved for an extension no later than May 20. _____
- I am responsible for submitting a signed, in blue or black ink, thesis cover page, per the instructions in the guidebook, to the University Honors Program office, no later than the last day of the academic year. _____
- My successfully completed thesis will be submitted to the University Honors Program via Canvas no later than the last day of the academic year in which it is taking place. _____
- I am responsible for submitting an 800-1,500 word signature work experience reflection to the University Honors Program via Canvas no later than the last day of the academic year in which it is taking place. _____

The Thesis course I am selecting is (select one):

___ **IST 194HA-HB**: A program of research culminating in the writing of an honors thesis under the direction of a faculty advisor. Two consecutive quarters, 4-units per quarter; must have a UC GPA of 3.5 or higher to qualify. This is a letter-graded course, graded at the end of the second quarter; the earned grade will be issued for each quarter (8-units).

___ **HNR 195**: Guided independent study of a selected topic leading to the presentation of an honors thesis. Two consecutive quarters, 3-units per quarter, may be repeated for credit up to 9 units; must have a UC GPA of 3.25 or higher to qualify. This is a letter-graded course, graded at the end of each enrolled quarter.

Student Signature

Date

FACULTY AGREEMENT

I agree to serve as this student's UHP Thesis Faculty sponsor. I accept responsibility for providing thesis expectations, guidance throughout the entire thesis process, and evaluation of the final work. I approve of the contents of this UHP Thesis Proposal Form and have received a completed copy of this proposal. I agree to serve this student's Instructor of Record for the two course sequence, Integrated Studies (IST) 194HA-HB/University Honors Program (HNR) 195, and will submit the student's grade through the online grade submission website (<http://classes.ucdavis.edu/grading/>).

Faculty Signature

Date